

ADMINISTRATOR AWARD GUIDELINES

The Wisconsin Title I Association presents the Administrator Award to a Wisconsin administrator who demonstrates leadership in the Title I program.

Eligibility:

Title I staff may nominate any school and/or district level administrator who is not employed through Title I funds. Nominees should display these qualities:

- Acts as an advocate of Title I
- Is knowledgeable about Title I
- Provides leadership that reflects current research and practice in Title I programs
- Serves as role model for other administrators

Nomination Process:

Nominations must include four letters of support from any of these sources: teachers, supervisors, board members, parents, local community members, or any other appropriate references. Letters of support should include information on how the nominee meets the above criteria. Each school district may nominate one person.

Nomination packets, consisting of the four letters of support, vita describing the nominee's educational background and professional activities, and a nomination form (see attached) should be submitted by the deadline listed below.

Deadline:

The deadline for nominations is **March 1, 2012**. No late materials will be accepted.

Submit entry by **March 1, 2012** to:

Kathy Heineck
11240 Adams Road
Franksville, WI 53126
262-835-2083 (home)
262-989-3427 (cell)
kheineck1@wi.rr.com

Notification of Award

Recipients of the Administrator Award will be notified by the end of March. The person(s) nominating the administrator will receive a copy of the notification letter.

ADMINISTRATOR AWARD NOMINATION FORM

NOMINEE'S NAME:

NOMINEE'S CONTACT INFORMATION:

PHONE: _____

ADDRESS: _____

CITY/ZIP CODE: _____

NOMINATOR NAME(S):

NOMINATOR CONTACT INFORMATION:

PHONE: _____

ADDRESS: _____

CITY/ZIP CODE: _____